



Child Care Guidelines

PROVIDER ELIGIBILITY

- Childcare Providers must have a valid childcare license and be in compliance with all licensing regulations and free from investigation by the licensing office or any other agency.
- Childcare Providers must submit an IRS W9 Form and a copy of their license to 10,000 Degrees. 10,000 Degrees will provide an IRS Form 1099 every January to each self-employed Childcare Provider that has been paid \$600 or more during the prior calendar year.

CONDITIONS OF THE AWARD (PROVIDER)

- The Childcare Provider agrees to abide by the conditions described herein or to otherwise notify 10,000 Degrees in writing. ***Without written notification to the contrary, it is presumed that the Provider is adhering to all policies and procedures stated herein.***
- Parents and Childcare Providers who receive childcare scholarships agree to report to 10,000 Degrees any changes in circumstances- such as residency, work, school, training status, and income.
- Childcare Providers must contact 10,000 Degrees if a child is absent for more than one (1) week without an explanation from the family. If a parent withdraws from care without advance notice, 10,000 Degrees will be responsible for no more than two weeks of the remaining cost of care.
- Providers must contact 10,000 Degrees when subsidized slots or other resources become available for the childcare recipient.
- 10,000 Degrees may modify or end any award when a parent is no longer eligible or when other childcare resources become available.
- Providers must contact 10,000 Degrees if they cannot continue to provide childcare for the childcare scholarship recipient.
- Childcare Providers must be willing to allow 10,000 Degrees staff to visit their facilities.
- Childcare Providers that make fraudulent claims are responsible for reimbursing 10,000 Degrees and may be referred to local law enforcement authorities.



- The Childcare Provider may terminate this agreement by providing two weeks prior notice to the parent scholarship recipient and to 10,000 Degrees.

CONDITIONS OF THE AWARD (STUDENT)

- We cannot release any payments until we receive all required documents from the childcare scholarship recipient and the provider.
- Students must enroll and complete a minimum of 6 units per semester with a GPA of a 2.0 or higher to remain eligible for the Childcare Scholarship.
- We require each student to submit their class schedule and completed grades for each semester awarded.
- If the amount awarded does not cover the monthly childcare tuition or any other childcare associated costs, it is the parents (scholarship recipient) responsibility to cover any remaining balances.
- It is the parent's (scholarship recipient) responsibility to communicate with the provider of any changes with their scholarship award.
- It is the parent's (scholarship recipient) responsibility to communicate any changes in childcare fees to 10,000 Degrees as soon as they become aware.

AWARD DISBURSEMENT PROCESS

- When awarded, the parent (scholarship recipient) will receive a report of the scholarship amount and the specific months of the scholarship award.
- After 10,000 Degrees receives required documents at the beginning of each semester (September and January), scholarship payments will be mailed to the Childcare Provider directly.
- Payments will be mailed directly to Childcare Providers by the 15th of each month for the following months: October, November, December, February, March, April and May. We currently do not offer scholarships for the summer months: June, July and August.
- Checks are made payable to the Childcare Provider for each awarded child and are sent to the Child Care Provider. The child's name will be shown on each check.
- The Child Care Provider must verify that each child for whom payment is received attended the clock hours that determine the childcare costs.



- A check may NOT be deposited, cashed, or used in any way if the child is not attending according to the terms of this agreement.
- Any check not deposited or cashed for any reason must be returned to 10,000 Degrees within 15 days.

If there any questions or concerns regarding the childcare scholarship or the guidelines listed above, please contact 10,000 Degrees:

Stephanie Hamilton
Scholarship Manager
shamilton@10000degrees.org
415.451.4004



Please keep pages 1 -3 for your reference.

Please sign this page and submit to 10,000 Degrees.

I have read the guidelines and conditions of the award. I understand that 10,000 Degrees reserves the right to rescind the scholarship award at any time for failing to adhere to the guidelines of the scholarship by the parent (scholarship recipient) or the Childcare Provider.

Childcare Provider Name (please print): _____

Childcare Provider Signature: _____ Date: _____

Parent Student Name (please print): _____

Parent Student Signature: _____ Date _____